



agriculture, environmental affairs,  
rural development and land reform

Department:  
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NORTHERN CAPE PROVINCE  
REPUBLIC OF SOUTH AFRICA

## HUMAN RESOURCE MANAGEMENT & DEVELOPMENT

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Date:	02/05/2023	File:	S. 6
To:	MANAGERS SUPERVISORS AND ALL OFFICIALS	From:	EPMDS UNIT
<b>SUBMISSION OF PERFORMANCE AGREEMENT WORKPLAN AND JOB DESCRIPTIONS</b>			

Good day colleagues

This communique' serves as a friendly reminder to **submit all outstanding 2023/24 Performance Agreements from officials before 31 May 2023**. Note that requests for condoning the late submissions of the PAs expires on 30 June 2023, thereafter the non-compliant officials will be declared and will not be eligible to any PMDS incentives (Pay Progression) and could be subjected to disciplinary action.

Levels 1-12 employees should also reminded to submit their 2022/23 Annual Assessment to the EPMDS component on or before 31 July 2023. Formal communication in this regard will follow.

Your co-operation will highly be appreciated.

Patrick Selebogo

EPMDS unit

