



agriculture, environmental affairs,
rural development and land reform

Department:
agriculture, environmental affairs,
rural development and land reform
NORTHERN CAPE PROVINCE
REPUBLIC OF SOUTH AFRICA

HUMAN RESOURCE MANAGEMENT & DEVELOPMENT

90 Long Street, Kimberley, Northern Cape, South Africa, 8300, Tel: (053) 8389 163,

E-mail: pselebogo@ncpg.gov.za, web: www.agrinc.gov.za

Date:	10/05/2024	File:	S. 6.1.1
To:	MANAGERS SUPERVISORS AND ALL OFFICIALS	From:	EPMDS UNIT P SELEBOGO
SUBMISSION OF ANNUAL PERFORMANCE REVIEWS 2023/2024 FOR ALL LEVELS			

In terms of DPSA Circular 35 of 2023 as well as Paragraph 17 of the DPSA Circular 20 of 2023, Departments are required to process pay progression payment to all qualifying employees with effect from 01 July each year.


In order to adhere to the above circular all levels of officials are expected to submit their **2023/2024 Annual Assessments before 31 May 2024.**

Kindly ensure that all the EPMDS Annual Assessment submitted are signed and dated by both parties and KRAs and weights are exactly aligned to the Performance Agreement submitted to EPMDS unit

Please note that failure to submit annual assessments by the above date, will result in forfeiture of any incentives due. Please note that should an employee/his or her supervisor be unable to submit by the due date, a request for condonation must be submitted within 30 days from the due date to the Executive Authority for approval.

For assistance you can contact the EPMDS unit, email: pselebogo@ncpg.gov.za or fmaposa@ncpg.gov.za

Your co-operation will highly be appreciated.


MR. H M NDZILILI
CHIEF DIRECTOR CORPORATE
SERVICES

